

## MALMESBURY LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP (LHFIG) ACTION TRACKER

	Item	Update	Latest Actions & Recommendations	Priority	Who
	<b>Date of meeting: 27<sup>th</sup> June 2023 Meeting</b>				
<b>1.</b>	<b>Attendees and apologies</b>				
	Present:	Cllrs Elizabeth Threlfall, Chuck Berry, Martin Smith, Gavin Grant.  Steve Hind, Michael Bromley-Gardner (Hankerton and Charlton), Neil Doel(Crudwell), Andy Hatherell (St Paul Malmesbury Without); Graeme Wood (Dauntsey), Martin Evans (Brinkworth), Roger Budgen(St Paul Malmesbury Without), Phil Exton (Malmesbury), Steve Butcher(Crudwell), Ian Cain(Minety).			
	Apologies:				
<b>2.</b>	<b>Notes of last meeting</b>				
		The minutes from the CATG meeting dated 4 <sup>th</sup> April 2023 are here  <a href="#">Agenda for Malmesbury Area Board on Tuesday 6 June 2023, 7.00 pm   Wiltshire Council</a>			

## MALMESBURY LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP (LHFIG) ACTION TRACKER

3.	<b>Financial Position</b>				
		<p><b><u>Budget 2023-24</u></b>                  (a) £26,150.00 - LHFIG allocation 2022-23                  (b) £43205.41 - Underspend from 2022-23                  (c) £0.00 Area Board underspend                  (d) £5563.00 - 3<sup>rd</sup> party Contributions                  (e) <b>£74,918.41</b> Total Budget 2023-24 (a+b+c+d)                   (f) Committed /New schemes 2023/24 = £18,544   <b>Current Balance £56,374.41 (e-f)</b></p>			
4.	<b>Top Priority Schemes (Priority 1)</b>				
	<p><b>7-21-1</b>                  Sherston - Bollards, Church St                  (opposite Gray's garage)                  Submitted 14/2/.2021</p>	<p>Request for bollards. Large vehicles mount the footway to pass oncoming traffic.  <b>16/11/21</b>                  Cost estimate approx. £3,000                  Confirmation from Parish Council that 30% contribution is acceptable. Martin Smith to confirm style of bollard. This may affect cost.                  (Check whether any permissions are required for a conservation area.)  <b>08/02/22</b>                  As the work is within the highway, permissions from conservation officers are not required unless controversial.  <b>26/04/22</b>                  Bollard solution prioritised to be progressed. Add to <b>Priority 1 list</b></p>	<p><b>27/06/23</b>                  Works package for bollard reissued to Milestone. Awaiting delivery of materials Currently estimated for installation mid July.</p>	<p><b>1.</b></p>	

## MALMESBURY LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP (LHFIG) ACTION TRACKER

		<p><b>12/07/22</b> Detail being considered. General concern within Highways about placing bollards closer than 450mm to edge of carriageway. Possible changes to footway. Further discussion required with Martin Smith.</p> <p><b>25/10/22</b> Further discussion undertaken. Low cost solution to install a flexible 'Jislon' bollard a few metres to the south of the entrance to Anthony Close, agreed by Sherston PC. PC contribution up to £1k agreed. Design and implementation to be progressed.</p> <p><b>4/04/23</b> Bollard installation. Works package with Ringway. Ringway have not undertaken this work. This will be reissued to Milestone.</p>			
	<p><b>7-21-2</b> Ashton Keynes – Old Manor Farm, North End, SN6 6QR Road safety issue Submitted 1/1/2021</p>	<p><b>26/04/22</b> Issues associated with the Thames Path to be prioritised</p> <p>Hedge trimming Refresh of centre lines and consideration of cats eye replacement. Locations for pedestrian in road signs. Add to <b>Priority 1 list</b></p> <p><b>12/07/22</b> Signing and road marking proposal being developed. Existing hedge growth likely to affect sign locations. Extent of hedge trimming to be established once design proposal is available.</p>	<p><b>27/06/23</b> Signing installed. Road markings to be implemented.</p>	<b>1.</b>	

## MALMESBURY LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP (LHFIG) ACTION TRACKER

		<p><b>25/10/22</b> Signing and road marking proposal developed and distributed for approval.</p> <p>Cost estimate £3500</p> <p><b>24/01/23</b> Parish Council confirmation to go ahead with signing and road marking proposal.</p> <p>Note that this order will not be undertaken by Ringway due to the end of the contract. Milestone will undertake this work which will be programmed from April onwards.</p> <p><b>4/04/23</b> To be implemented by Milestone from April.</p> <p>Liaison required between Becky Chivers , Stephen Leonard, the relevant trees officer and Ashton Keynes PC re tree removal.</p>			
	<p><b>7-22-5</b> B4042 Lea Top</p>	<p>Request for safety measures.</p> <p><b>25/10/22</b> Signing and road marking proposal developed and distributed for approval.</p> <p>Cost estimate £4500 Parish Council 30% contribution agreed. BC to investigate hedge trimming. PC queries regarding scheme proposal to be resolved.</p>	<p><b>27/06/23</b> Road markings to be implemented.</p>	<p><b>1.</b></p>	

## MALMESBURY LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP (LHFIG) ACTION TRACKER

		<p><b>24/01/23</b> Works package submitted to Ringway. Target completion end of February.</p> <p><b>4/04/23</b> Signing implemented. Road markings to be implemented under the new Milestone contract.</p>			
<b>7-22-9</b> Brinkworth – Bridleway 50	<p>Request for £1500 funding to improve part of the bridleway.</p> <p><b>25/10/22</b> Lay scalpings. Stephen Leonard (Wiltshire Council Rights of Way) to be involved. 30% PC contribution agreed.</p> <p>Raise to <b>Priority 1</b></p> <p><b>24/01/23</b> Discussion required to understand how funding is to be exchanged and clarity for the ordering and implementation process.</p> <p><b>4/04/23</b> Stephen Leonard and PC to discuss whether scalpings or recycled material to be used. To be implemented if possible.</p>	<p><b>27/06/23</b> Due to difficulties with land owner the PC have requested transfer of priority to Bridleway 52 which was agreed.</p>	<b>1.</b>		
<b>7-22-10</b> Little Somerford – RoW 7,9 and 10	<p>Request to replace 10no. stiles with self closing gates to promote easier access.</p> <p><b>25/10/22</b> Agreed in principle but exact costs of gates to be confirmed including delivery (total approx. £2000) Stephen Leonard to be involved to secure licenses and supervise installation by footpath group. PC agreed contribution of around £600.</p> <p>Raise to <b>Priority 1</b></p>	<p><b>27/06/23</b> Ordered cost including delivery is £2940. PC contribution would be £882.</p>	<b>1.</b>		

## MALMESBURY LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP (LHFIG) ACTION TRACKER

		<p><b>24/01/23</b> Discussion required to understand how funding is to be exchanged and clarity for the ordering and implementation process.</p> <p><b>4/04/23</b> Stephen Leonard and PC to coordinate so that the PC can order correct items and to secure licences for replacing individual stiles.</p>			
<b>7-22-12</b>	Brokenborough – footpath gate.	<p>Request to replace of old footpath stile with kissing gate.</p> <p><b>25/10/22</b> Stephen Leonard to be involved. Cost of kissing gate approx. £400 plus VAT. 30% PC contribution to be agreed.</p> <p><b>24/01/23</b> PC contribution agreed. Discussion required to understand how funding is to be exchanged and clarity for the ordering and implementation process.</p> <p><b>4/04/23</b> It is understood that the costs have been charged to the LHFIG cost code. PC to be invoiced 30%.</p>	<b>27/06/23</b> Invoice sent to PC.		
<b>7-22-14</b>	Malmesbury – Market Lane	<p>Request to remove ‘No Entry’ sign at Oxford St and bollards installed to enable Market Lane to be pedestrianised.</p> <p><b>4/04/23</b> The current orders allow egress from Cross Hayes car park to Oxford St. Consideration of bollards at entrance</p>	<b>27/06/23</b> It may only be necessary to install one bollard (removable) due to the location of the water pump. Underground utilities are being investigated to confirm a suitable location is possible. Cost approx. £1500 for this option.	<b>1.</b>	

## MALMESBURY LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP (LHFIG) ACTION TRACKER

		to Oxford St with a removable one included, as at entrance from car park. To be raised to <b>Priority 1</b>			
<b>7-22-17</b> Corston, A429 near Southside Close	Request for formal crossing <b>24/01/23</b> Site meeting required SH, ET <b>4/04/23</b> Site meeting undertaken. Consideration to warning signs and SLOW markings. MS/ RB to pursue diversion of school bus into Southside Close. To be raised to <b>Priority 1</b>	<b>27/06/23</b> Design for warning signs and slow markings undertaken. Cost estimate around £1600.  To be approved by PC and then can be implemented.	<b>1.</b>		
<b>7-23-05</b> Charlton – B4040/ Tetbury Lane	Request for measures to reduce speed. <b>4/04/23</b> Generally non injury collisions taking place at night where vehicles are speeding coming from the east. Consider possible improvements to help with awareness of the bend.  To be raised to <b>Priority 1</b>	<b>27/06/23</b> Package of measures being investigated. Clearly, existing signs show effort has been made previously to address this issue.  Proposals are: enhanced slow markings, repositioning of some signs and possibly a double bend warning sign which may be a more realistic representation. To be shared when finalised.  Discussion regarding interactive signs.  <b>Note</b> following meeting. Our practice is that interactive signs are only considered where there is a significant	<b>1.</b>		

## MALMESBURY LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP (LHFIG) ACTION TRACKER

			collision history record ie injury collisions.		
<b>5.</b>	<b>Other Priority issues</b>				
a)	<b>7-22-2</b> Sherston – approach speeds	20mph assessments, gateways, loading bay outside Coop. PC to discuss village gate locations and details with Becky Chivers. <b>25/10/22</b> Site meeting to be undertaken – Becky Chivers/ Martin Smith <b>24/01/23</b> Gate installations being progressed. BC/ MS <b>4/04/23</b> PC have ordered traffic surveys and gates.	<b>27/06/23</b> Gates ordered and with Milestone for installation.  Traffic surveys have been undertaken. Meeting required to discuss the way forward. SH/MS/ET		
b)	<b>7-22-6</b> Corston, A429 junction with Mill Lane.	Road safety on bend on approach from Malmesbury. <b>12/07/22</b> PC considering a SID <b>25/10/22</b> Mounting SID on lighting column is ok but shouldn't be connected to electrics. <b>24/01/23</b> BC confirms this has been accepted by Wiltshire Council and that an order has been raised for Atkins to enable the SID to be connected to the lighting column. <b>4/04/23</b> BC reported difficulty in receiving a response from Atkins.	<b>27/06/23</b> SID is in place on lighting column.  Issue to be CLOSED.		



## MALMESBURY LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP (LHFIG) ACTION TRACKER

c)	<p><b>7-22-8</b> Lea and Cleverton PC - The Spinney access to B4042</p>	<p>Request to move 30mph sign further out towards Lea.  <b>25/10/22</b>            It is not appropriate to change position of 30/40mph limits at this location. Separate non-LHFIG visibility issue with substation position. Scheduled improvement to signing and lining at LEA Top should influence vehicle speeds here.  <b>24/01/23</b>            Teams discussion undertaken. Suggest Traffic survey (metrocount) to check speeds for vehicles travelling east down the hill from Malmesbury and then possible SID.  <b>4/04/23</b>            Metrocount requested.</p>	<p><b>27/06/23</b> Traffic Survey Batch 46 to be commenced in September.</p>		
d)	<p><b>7-22-15</b> B4042 Brinkworth – Footway Phase 2</p>	<p>Continuation of footway following completion of Phase 1 in May 2022.  <b>24/01/23</b>            Site visit to be undertaken  <b>4/04/23</b>            Site meeting undertaken.            Phase 2 to be broken into shorter sections. PC to discuss and gain support for hedge removal at the eastern end with landowners. Drainage issues to be resolved. Response from Danny Everett that ditches are not to be piped.</p>	<p><b>27/06/23</b> Possible hedge cutting organised by the Area Office when conditions allow.</p>		
e)	<p><b>7-22-16</b> Grittenham</p>	<p>Request for location signing  <b>24/01/23</b>            PC to approve. Estimate for total scheme cost of up to £1000.  <b>4/04/23</b></p>	<p><b>27/06/23</b> Brinkworth PC (Martin Evans) have approved 30% contribution.  <b>To be raised to Priority 1</b></p>		

## MALMESBURY LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP (LHFIG) ACTION TRACKER

		PC to approve finance.	SH to liaise with Martin Evans over details if necessary.		
f)	<b>7-23-01</b> Malmesbury, Cross Hayes car park.	Request for disabled parking space to be allocated adjacent to 'Imperial Hearing' <b>24/01/23</b> GG to investigate two existing disabled bays nearby and discuss with 'Imperial Hearing'. <b>4/04/23</b> GG has discussed with owner who it is understood may be leaving the existing location.	<b>27/06/23</b> GG considered it would be useful to have a second disabled bay in the car park.  ET to take photo of disabled bay activated during Covid lockdown but now removed, for clarification.		
g)	<b>7-23-02</b> B4014 Filands/ Hitchings Close	Request for speed limit reduction/ traffic calming  <b>4/04/23</b> Issues at Filands are currently not being addressed due to the continuous development changes. Clarity with developer remit and involvement of Highways Development Control officer required.	<b>27/06/23</b> On hold		
h)	<b>7-23-03</b> B4014 Filands	Request for speed limit reduction and pedestrian crossing to Aldi Store. <b>4/04/23</b> Issues at Filands are currently not being addressed due to the continuous development changes. Clarity with developer remit and involvement of Highways Development Control officer required.	<b>27/06/23</b> On hold		
i)	<b>7-23-04</b> Malmesbury, pedestrian crossing at bottom of Tetbury Hill.	Request to install camera at the pedestrian crossing. <b>4/04/23</b> This is not something that Highways would undertake. Malmesbury TC to consider as part of their town centre CCTV project.	<b>27/06/23</b> CCTV not an option at this location as part of the town centre proposals.  Site visit required SH, ET.		

## MALMESBURY LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP (LHFIG) ACTION TRACKER

j)	<b>7-23-06</b> Malmesbury, path between Filands and Avenue De Gien	Request for paved surfacing to path.  <b>4/04/23</b> Issues at Filands are currently not being addressed due to the continuous development changes. Clarity with developer remit and involvement of Highways Development Control officer required.	<b>27/06/23</b> GG to send SH proposal details from Bloor.  Site visit required GG, ET, SH.		
<b>6.</b>	<b>New Issues submitted since previous meeting</b>				
	<b>7-23-07</b> Easton Grey, road bridge across River Avon	Damage generally understood to be caused by HGV's and vehicles driving too fast on approach. Request to consider options to prevent HGV's crossing eg 7.5t weight limit, unsuitable for HGV's signing, speed limit assessment.	<b>27/06/23</b> To be raised to <b>Priority 1</b>  Investigate options to reduce HGV access over the bridge.		
	<b>7-23-08 and 09</b> Malmesbury, Milbourne. Crossing the A429 bypass at Blick's Hill	Request for a traffic signalised pedestrian crossing.	<b>27/06/23</b> This location wouldn't meet the criteria for a traffic signalised pedestrian crossing. Signs and road markings that would have been recommended are already installed.		
	<b>7-23-10</b> Corston, bridleway MALW97		<b>27/06/23</b>		

## MALMESBURY LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP (LHFIG) ACTION TRACKER

		Request to install measures to prevent hazardous use by motorised vehicles.	On hold. Probable change of landowner shortly.		
	<b>7-23-11</b> Malmesbury, B4042 – The Knoll eastwards	Concern about narrow footways and risk of being hit by passing vehicles	<b>27/06/23</b> Site visit required SH, ET, BC.		
	<b>7-23-12</b> Malmesbury, Sir Bernard Lovell Rd	Request for 'No waiting at any time'	<b>27/06/23</b> Site visit required SH, ET.		
<b>7.</b>	<b>Other items -</b>				
	<ol style="list-style-type: none"> <li>1. Reminder that all Highways Improvement Requests should be sent to <a href="mailto:LHFIGrequests@wiltshire.gov.uk">LHFIGrequests@wiltshire.gov.uk</a> otherwise they may get overlooked. The link to raise an issue is here <a href="#">Local Highway and Footway Improvement Groups - Wiltshire Council</a></li> <li>2. Malmesbury TC substantive bid for improvement to some existing town centre lighting columns to enable CCTV installation has now been approved.</li> <li>3. Schemes that are greater than the cost of the LHFIG budget can be assessed for possible submission as Substantive Schemes once agreed through the LHFIG.</li> </ol>				
<b>8.</b>	<b>Agreement of Priority 1 schemes</b> Note: Issues which are 'Greyed out' indicate approved schemes which are progressing towards implementation. Schemes Highlighted in <b>yellow</b> require Area Board approval)				
	<ol style="list-style-type: none"> <li>1. 7-21-1 Sherston, Church Street proposed bollards. Cost estimate being reviewed.</li> <li>2. 7-21-2 Ashton Keynes – Issues associated with Thames Path crossing of the B4696.</li> <li>3. 7-22-5 B4042 Lea - safety measures to be considered.</li> </ol>				

## MALMESBURY LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP (LHFIG) ACTION TRACKER

	<p>4. 7-22-9 Brinkworth – Bridleway 50, lay scalplings. Cost Estimate £1500 (LHFIG £1050, Brinkworth PC £450)</p> <p>5. 7-22-10 Little Somerford – Replace 10no. stiles with self closing gates. Cost estimate £2000 (LHFIG £1400, PC £600)</p> <p>6. 7-22-12 Brokenborough – footpath gate. Cost estimate £400 (LHFIG £280, PC £120)</p> <p>7. 7-22-14 Malmesbury Market Lane - installation of bollards to be considered in relation to existing traffic orders</p> <p>8. 7-22-17 Corston, near Southside Close – consideration to warning signs and ‘slow’ markings.</p> <p>9. 7-23-05 Charlton, B4040/ Tetbury Lane – consideration of measures to reduce speeding.</p> <p>10. 7-22-16 Grittenham, location signing.</p> <p>11. 7-23-07 Easton Grey, road bridge – investigate options to reduce HGV access</p>
<b>9.</b>	<b>Date of Next Meeting:</b>
	<b>26<sup>th</sup> September 2023 via TEAMS</b>

### Malmesbury Local Highway and Footway Improvement Group

Highways Officer – Steve Hind

#### 1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

#### 2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Malmesbury Area Board.

## MALMESBURY LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP (LHFIG) ACTION TRACKER

**2.2.** If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3<sup>rd</sup> party contributions are confirmed, Malmesbury Area Board will have a remaining Highways funding balance of £56374.41.

### **3. Legal Implications**

3.1. There are no specific legal implications related to this report.

### **4. HR Implications**

4.1. There are no specific HR implications related to this report.

### **5. Equality and Inclusion Implications**

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

### **6. Safeguarding implications**

6.1 There are no specific safeguarding implications related to this report.

